



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

ABIT PILOO MODY COLLEGE OF
ARCHITECTURE

- Name of the Head of the institution **DHARITRI DAS**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **06712369933**
- Mobile no **7852933988**
- Registered e-mail **info@pmca.ac.in**
- Alternate e-mail **principal@pmca.ac.in**
- Address **Plot No. 11/1/A, Sector 1, CDA,
Markatnagar, Cuttack - 753104**
- City/Town **CUTTACK**
- State/UT **ODISHA**
- Pin Code **753014**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **BIJU PATTNAIK UNIVERSITY OF TECHNOLOGY**
- Name of the IQAC Coordinator **MAITREYEE MISHRA**
- Phone No. **06712363014**
- Alternate phone No. **06712369933**
- Mobile **9937169678**
- IQAC e-mail address **info@pmca.ac.in**
- Alternate Email address **maitreyee.mishra@pmca.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://pmca.ac.in/wp-content/uploads/2022/04/NAAC-SSR-PMCA.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://pmca.ac.in/wp-content/uploads/2024/01/ACADEMIC-CALENDAR-2022-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.47	2022	31/05/2022	30/05/2027

6. Date of Establishment of IQAC

05/08/2022

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Changing the executive M.Arch. course of 3 years to two years full time M. Arch. program. Participation in collaborative studio conducted by ETHOS. Taken up community activities to create awareness among public for reuse of waste. Involving Alumni for betterment in teaching learning and field exposure. Collaborated with other institutes for national and international conferences.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
MOUs with other institutes were planned to strengthen through collaboration.	One National conference, Joint Urban Design Studio with KRMU were held.
Encouraging students to write research papers.	65 abstracts by students got accepted in various forums and two students published papers along with the teachers in two conferences.
To increase the social out reach program , the institute had collaborated with ARCAUSE and initiated the students' club activities	Students reached out to common man in the city through distribution of products made out of discarded materials, conducted program in school to make students aware about the importance of saving energy,
To enhance alumni involvement for students' progression	Alumni conducted workshop and helped students to prepare training portfolio, visited college during exit exhibition of final year students' work and picked up students for their offices.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	01/03/2023

15. Multidisciplinary / interdisciplinary

Stresses on holistic education across different subjects like design, construction, history, behavioural science, and others to

prepare students for setting up a successful practice in a multidisciplinary world in order to equip them by unity and integrity of all knowledge

- Engages in wiping out hard separations between subjects by planning for horizontal and vertical linkages between subjects and field practices integration between curricular and extra-curricular activities, between vocational and academic assignments to eliminate fragmented learning.
- Working on formulating a curriculum supporting a creative combination of subjects, flexible options, and multiple entry-exit

16.Academic bank of credits (ABC):

Has sincere intention to adopt the Academic Bank of Credits system and at present is awaiting university notification for the same. It already has infrastructural readiness for implementing the same.

17.Skill development:

- Follows multiple modes of teaching-learning(both offline and online) to deliver essential skills to students which include design development, making technical drawings, site supervision, construction management, and many others
- Inculcates creativity and critical thinking among students and teachers alike in lesson planning, assignments, and assessments to encourage logical decision-making and innovation
- Promotes wide scale use of technology in teaching-learning for making delivery of lessons and assessment transparent, creating records, subject hand-outs, removing language barriers, increasing content access for students, and educational planning and management to familiarize both students and faculty with the use of technology which is the future.
- Encourages students and faculty to participate in group activities like design competition, group projects, site survey, etc. aimed at endowing them with life skills such as communication, cooperation, teamwork, and resilience which also complements interdisciplinary learning and soft skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- Actively promotes rootedness and pride in India, and its rich, diverse, ancient and modern culture and knowledge systems and traditions by celebrating all days of national importance with appropriate protocols
- Promotes respect for the local context and indigenous culture through, pedagogy, and policy, by providing opportunities to students and faculty to engage in assignment and research rooted in local needs and aspirations.
- Engages in such modes of teaching-learning which endows students with ethics, human & constitutional values along with professional skills like empathy, respect for others, cleanliness, courtesy, democratic spirit, the spirit of service, respect for public property, scientific temper, liberty, responsibility, pluralism, equality and justice and make them good citizens of the society.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- Engages in framing policies and actions within and outside classrooms which recognize, identify and foster the unique capabilities of each student
- Provides flexible teaching learning schedules, contents, and tools of lesson delivery, so that the different learning needs of learners are addressed and their talents and interests are recognized
- Conducts regular programs and engagement initiatives to raise awareness among teachers as well as parents to support students' holistic development in both academic and non-academic spheres
- Emphasizes conceptual understanding rather than rote learning and learning-for-exams.;
- Promotes lesson delivery in multiple languages for more effective learning.
- Follows regular formative assessment for learning through periodic assignments, quizzes after each lesson, group discussions for assessment for moreinvolved learning and students' participation.
- Strives for gender equity and inclusion of all through various actions and policies for equitable learning outcomes.
- Employs considerable resources and mindfully promotes equitable and just recruitment policy, continuous professional development, positive working environments, and service conditions for faculties as teachers and faculty are the heart of the learning process -
- Operates through a transparent and resource-efficient framework and ensures integrity and effectiveness of the entire teaching-learning system through audit and public disclosure.
- Encourages a culture of innovation and out-of-the-box ideas

through autonomy, good governance, and empowerment in the form of innovative lesson plans, assignment framing, researchworks, etc. • Actively promotes research through mentorship, incentives, highly supportive infrastructure, and management encouragement . • Successfully adopts and implements processes to collect students and faculty feedback on various aspects of teaching- learning and outcome review and regular assessment by educational experts. •Undertakes various projects for community benefits, invests in the public education system through different programs which encourages community participation, and addresses their aspirations.

20.Distance education/online education:

• Provides extensive digital infrastructures like computers with advanced software, high band-width wi-fi, digital library, etc. to enable distance learning which was instrumental in maintaining and improving teaching-learning outcomes since the onset of the corona pandemic • Plans to offer distance learning and online courses in various platforms like SWAYAM, NPTEL and AICTE Training and Learning (ATAL) Academy subject to University approval.

Extended Profile

1.Programme

1.1	74
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	463
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	99
Number of seats earmarked for reserved category as per GOI/	

State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		88
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		54
Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		49
Number of sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1		19
Total number of Classrooms and Seminar halls		
4.2		211.20153
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		80
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PMCA has a well-planned curriculum planning and delivery system for effectiveness of the courses offered to students.

Academic Calendar of the institute is prepared at the beginning of each academic session adhering to the Academic Calendar of the university.

Lesson plans are prepared by respective faculty of the assigned the courses adhering to the objective of the course. Rigorous discussion on course work, teaching methods, practical adaptability of the subject, horizontal linkage, guidelines for assignments and its learning outcomes, guest lectures for enrichment of the subjects, are finalized before the commencement of classes.

Academic Coordinators of respective batches (along with Principal, Academic Head) conduct Orientation for each batch at the beginning of every academic session and address the students regarding the importance of each subject, programs to be followed and their duty and responsibility in each case.

Academic session is planned comprehensively, linking the subjects both horizontally

and vertically for fostering critical thinking and giving a better teaching -learning experience to the students.

The entire curriculum delivery and implementation is monitored regularly by the academic coordinators of each batch and discussed with the Academic head and the principal weekly as per planned schedule.

Examination section of the institute prepares a calendar for conduct of internal assessments as per academic calendar through different forms and the students' performances are mapped accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pmca.ac.in/bachelor-of-architecture-2/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar of the institute is the guide for effective delivery of the curriculum and helps in ensuring the progress of students in correct path.

PMCA adheres to its academic calendar for meeting the requirements of university in general and achieving its targeted academic standard in particular.

Academic Monitoring Committee of the institute regularly monitor and assess the course delivery, other enrichment programs planned and help to sort out the issues (if any) timely, thereby, ensuring the adherence to the academic calendar.

PMCA has a rigorously structured CIE in place to monitor and analyse the students' academic progress. This monitoring is carried out continuously through quizzes, end module tests, assignments by the course instructor at their own level and through two internal tests in scheduled time as per academic calendar of university and the institute.

Examination section of PMCA has its own calendar in place and it takes out notices for preparation, execution, and evaluation of internal tests in time which helps in meeting the dead lines of the university and preparing the students for end semester university examination.

Sessional carry 100 marks that are distributed judiciously over regular progress of work, intermittent assessment, and final juries at the end of the course.

Final year thesis is assessed through panel juries at various stages of their dissertation.

These checks and balances keep the students on their toes and prevent laxity in the overall teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pmca.ac.in/AQAR1/Criterion1/QnM/1.1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

276

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Integration of cross-cutting issues related to environment and sustainability, professional ethics, gender, and human values are part of the course curriculum as these imbibe sense of responsibility, values and help in overall development of the personality of the student.

Students are sensitized about genders through anthropometry of the both at different ages and the specific spatial requirements accordingly in Basic Design. Introduction to Urban Planning and Design encourages participatory planning and equitable stake holding which is crucial.

Environmental Studies, Climatology, Ecology and Environment, and Green Architecture are the subjects in the curriculum that keep students' abreast with environmental aspects the latest trends in sustainability. Lessons in Vernacular Architecture help students

reach towards the Sustainability Development Goal.

Subjects such as Behavioural architecture, Architecture and society, Responsive Built Environment, History of Architecture make the students aware about their responsibilities being humane and more sensitive towards other cultures, and design needs. These subjects imbibe the human values in students which help them to take a more holistic approach while designing.

In Professional practice course, students are familiarised with professional ethics and values to contribute positively towards the development of the profession. Value education and professional ethics are inculcated into the minds of students through Mock sessions, team work, compulsory office training, site exposure, etc.

Design of all batches and final year dissertation include these cross cutting issues at various levels and try to give more holistic proposals.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

391

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://pmca.ac.in/AQAR1/Criterion1/QnM/1.4/stakeholderfeedbackreport.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pmca.ac.in/AQAR1/Criterion1/QnM/1.4/stakeholderfeedbackreport.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

77

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

22

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The diversity of the students in terms of their background and learning levels is addressed by the Institute at various level and throughout the course of the study.

An Induction program at the beginning of the first year is conducted to understand aptitude of the students and their cognitive, affective, and psychomotor skills.

During and at the end of every semester, the performance and results of students are analysed.

There is a structured teaching-learning system for helping the students of different intellectual category to rise one echelon higher and develop it further through structured programs.

Special care for the late bloomers/slow learners is provided through:

Remedial lectures; Tutorial classes for discussion of question banks and extra practice assignments; Counselling to join skill-based courses; providing additional reading materials; Specific planning to help them clear their academic backlogs.

Advanced learners are encouraged to participate in various national and international events, competitions, and forums under the guidance of experienced faculty members. Add on courses are given to them for better performance. Motivational interaction with experts and technical lectures are organized to guide them in achieving their targets. They are guided and helped by faculty members for higher studies and in placements.

The socioeconomic background of students is also generally kept in mind while planning academic and co-curricular activities and they are motivated to participate in all activities to promote their social skills.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symples-tab-teaching-learning-environment
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
463	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

PMCA follows a pedagogy which encourages the faculty to plan, implement, monitor, evaluate, analyze, and map the Program Outcome.

A student-centric approach is always the priority for enhancing the learning experience better and interesting.

The teaching-learning system in the institute aims at providing:

Exposure to students through industry-institute collaborations, study tours, case studies and site visits.

Regular field studies are conducted, to make the students experience the attributes and determinants of site; techniques of construction; material usage. Visits to historical sites help them to learn and experience its context and the practices. Hands-on exercises are carried out in the classrooms and in the Construction Yard; visit to Auroville Earth Institute, Laurie Baker Centre, as a part of experiential and participative learning.

Stimulating teamwork, problem solving through critical thinking - in Vertical Studios; Encouraging participation in competitions and collaborative studios with other colleges; Seminar and group discussions projects, teamwork-video-working cum discussions, foster participative learning.

Our focus is always on enhancing the overall quality of education and skills through simulation of real-life situations in the studios for which real sites and live projects of government, Solar Decathlon, etc. are generally selected. Students identify the practical problems and are encouraged to propose creative and out-of-the box solutions for adoptability.

Peer Aided interactions through in-house Student Meets, Super Saturdays and Academic Forums are planned as a part of student centric learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To make the teaching-learning process more effective and inclusive, the pedagogy has been modified to combine ICT technologies with traditional methods. The teachers make use of various ICT tools, available in the Institute, for effective delivery of course.

Academic planning, progress and monitoring of the institute is done using ICT technologies.

The Institute Management System is used effectively for all Academic activities and better utilization of time.

Available LCD projectors are used by the teachers for PPT during teaching. Students are encouraged to use soft-media for enhancement of both presentations and soft skills. 40 desktops in the UG/PG Computer lab with Up-to-date licensed software as required in the curriculum are used mostly for sessional subjects. Digital library having data source is used by both faculty and students for references in teaching learning.

Guest Lectures, webinars, viva, and online workshops are conducted for the students online using ITC tools.

Few teachers record and share video lectures for future referencing.

Google Classroom is used for certain submissions and discussions when needed.

College notices are generally shared via official WhatsApp Groups.

Digital platforms of relevance are frequently used by teachers for updated information and clarity of students.

End module tests, quizzes using Google Forms are conducted online in Google classroom, for assessment.

Google Meet sessions are organised by proctors with their students for personal counselling.

Regular feedback from students & subject teachers are taken online using specially designed Google Forms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

326

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a structured marking system separate for theory and sessional subjects.

Theory subjects employ a range of assessments which include module end tests, assignments, surprise MCQ quizzes, etc.

The use of Google Classroom by the faculty and students have proved to be a fast, effective, and open means of keeping a track record of student's progress in a subject, by the both. All the assignments, quizzes, etc. are marked and real-time feedback generated instantaneously.

Besides the CIE, two Internal tests as per university are conducted in conformity with the university question pattern. All scores of internal tests in theory subjects are shown to the students to address queries or discrepancies, if any, before uploading it on the University portal.

Progressive assessment of work is done in the sessional studios. Schedule of submissions is provided to the students at the beginning of the semester along with the exercise brief. Regular work progress in the studios along with stage-wise scheduled submissions, are monitored & evaluated with appropriate feed back to the students for improvement. Cumulative score of all the above-mentioned evaluations for each student is recorded along with attendance component in a spread sheet. Scope for improvement in the scores is also given to all students wherein marks can be upgraded after a repeat attempt.

Further upon this the final viva-voce marks are added and displayed to students as final marks, before uploading it on the University portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the course structure provided in the syllabus of the University, the theory subjects have both internal and external evaluation. However, the sessional subjects are fully assessed internally.

Performances in theory subjects are continuously assessed through different modes. Each of these assessments are discussed with the students along with their respective scores. Any grievances are addressed immediately by the evaluator with appropriate examples. Scope of improvement is given to all students and improvisation in mark is done after satisfactory performance of the students. However, for university exam, after the result declaration, a student can raise grievances within 15 days in a prescribed format to the university. The grievances are addressed effectively within a period of 45 days.

The sessional subjects are marked progressively stage-wise and finally an overall assessment of student's work is carried out along with a final viva. The progressive assessment and the final viva carry a weightage 60:40 ratio.

Timely submission of the deliverables sought are the prerogative for internal assessment. The marks awarded are displayed to all, where in a student can raise his/her grievances, which are addressed by the subject teacher, instantly, explaining the reason and scope for improvement. Chances for re-submissions, to increase marks are generally allowed. After the final viva, if a student is found failing in the sessional internals, he/she is given a chance of improvement, during the 'studio-week' at end of each semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The 12 POs for each programme, are aligned to the syllabi objectives and Vision & Mission of the Institute. The POs so formulated may be classified according to the principles of Domain knowledge & skill gain, Professional competency, Sensitivity to values, Collegiality.

The PSO statements focus on the specific knowledge of the B. Arch/M. Arch programme with an objective to imbibe consciousness about sustainable and inclusionary development practices in architecture through development of critical thinking and

innovative solutions.

The COs state the intended knowledge and/or skill to be gained by a learner and may be reliably demonstrated at the end of a particular stage of the course. Hence the COs are designed through curriculum mapping by identifying courses/parts of courses which correlate with each/any Pos.

The POs, PSOs and COs are nicely stated and prominently displayed for all concerned at the following locations:

Institute Website, Notice Boards, Principal's Room & All faculty rooms, Classrooms, Studios, Laboratories, Google classrooms.

At the time of admission, POs are conveyed to the learners. Also, the Principal reiterates Institute Vision & Mission, POs and PSOs during the Induction Program to the new entrants and their parents. Further, every subject teacher discusses the COs with the students in the introductory class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Academic Monitoring Committee frames the guidelines concerning direct & indirect assessment tools to evaluate attainment of POs and COs. Attainment of COs is regularly monitored during the run of course; however, assessment is cumulated at the end. Each CO has been assigned attainment levels gradually increasing from 1 to 3, with 1 being the lowest & easiest level and 3 being the highest & most challenging level. PO attainment is achieved through completion of courses and is computed from CO attainment.

For attainment of POs and COs, two broad and accepted methods of Direct & Indirect method have been adopted.

Direct method of attainment of COs for theory subjects, is done as

guided by the University. Direct attainment of Cos for theory subjects = 100 marks of end-semester University exam and 50 marks of internal assessment, (surprise test, module end tests, quizzes, etc. and 2 internal tests).

Direct attainment of all sessional depend on progressive internal assessment (60%) and final viva-voice (40%).

Indirect method involves students responding to course end surveys. The feedbacks are quantitatively analysed to get indirect attainment of COs. This consequently helps in assessment of PO attainment, as each CO is mapped with the POs.

Indirect attainment of PSOs is obtained by analysing comprehensive exit surveys of students. Also considered are responses from alumni, parents & employers.

Total Attainment of POs is 80% Direct method assessment + 20% Indirect method assessment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

84

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://pmca.ac.in/AQAR1/Criterion2/QnM/2.6.3/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://pmca.ac.in/AOAR1/Criterion2/OnM/2.7.1/Students_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has a strategic plan for creating a research ambience through the Nodal Centre for Research to upgrade the quality of research on a continual basis. The college IQAC has taken up numerous initiatives for the cause of academic research, skill development and dissemination of knowledge in key thrust areas.

The Nodal Centre for Research in the college is currently working on several initiatives related to SDG's, Disaster resilience design and Conservation of Heritage projects involving students, research scholars and teachers.

Students are asked to identify issues related to these areas and teachers guide them in the process of research such as data collection, literature review, documentation etc. The final target is to take up certain research projects in this line to propose a feasible solution of larger interest.

The students have designed and developed an innovative sit out place for six persons within the college campus utilizing pre-used, discarded / waste material.

Regularly the students are participating in competitions which ask for innovative use of materials like steel and glass along with renewable sources of energy, and won the same competing at national level.

For creation and transfer of knowledge the institute conduct a lecture session 'Abhiprabha', every Saturday on emerging areas. The lecture is taken by both inhouse faculty and guest from

outside as required. Also, the HEI is a co-host of several conferences and FDPs.

All the teachers are encouraged to write research papers along with students in the identified research areas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://pmca.ac.in/research-in-architecture/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PMCA along with the academics, sensitize the students to contribute holistically to this world for making it a better place

to live in by understanding the people, their culture, environment, issues thereof.

The social club (PAHEL) of the institute carries out different extension activities throughout the year. On 14 .12.2022 it observed WORLD ENERGY CONSERVATION DAY by going to a school nearby for sensitizing the students about the importance of energy conservation through a presentation and skit. Also organised a quiz to know their understanding whose result was quite encouraging.

A cloth donation drive was conducted from 25 .12. 2022 onwards in the campus informing the students and everyone about the unplanned disposing of clothes, leading to landfill, to carbon emissions and pollution.

The collected clothes were donated to UDRA Charitable Trust who is working for the underprivileged people residing in pre-marked areas across Odisha like Daringbadi in Kandhamal, on 9 .02.2023.

PMCA observed INTERNATIONAL EARTH DAY on 22 .04.2023 in collaboration with ARCAUSE, promoted Reduce, Reuse & Recycle for making of a better environment, handed over usable products prepared by the students out of old clothes and newspaper to the people of the city.

PMCA also observed TREE PLANTATION DRIVE, WORLD NO TOBACCO DAY, WORLD ENVIRONMENT DAY, Eco friendly Ganesh & Saraswati puja and INTERNATIONAL YOGA DAY in the academic year 2022-23.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/life-at-pmca/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

126

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The provision of infrastructure of the Institution - aiding towards teaching-learning process - is in accordance to the latest norms (2020) of the Council of Architecture (COA), New Delhi.

The Institute located in Cuttack city, has a well-developed campus complete with all necessary academic and co-curricular facilities, spread over an area of 5 acres (20230 sqmt).

The planning and upgradation of facilities is done meticulously, ensuring efficiency and regular improvisation of teaching-learning process. The facilities available in the Institution are estimated as under:

- 13 studios (4 studios with LCD Projectors)
- 8 Lecture rooms (5 Lecture rooms are with AV facility)
- Computer lab with 40 computers and one portable LCD
- Computer lab with 30 computers (used by PG students shared with Engineering departments)
- Advanced lab with 2 computers
- Smart Technologies Research lab
- Climatology lab
- Model making lab
- Building material
- Carpentry workshop
- Survey lab (shared with Civil Dept.)
- Illumination lab (shared with Electrical Dept.)
- Language lab (shared with Humanities Dept.)
- Library & e-library facility
- 11 faculty rooms
- Administrative office
- Principal's chamber
- Director's room
- Conference room
- Multipurpose hall
- Reprography room
- Examination room
- E-evaluation center.
- NASA room with workstation and lockers.
- Girls' common room.
- Staff lounge.
- 10Mbps leased line & 750Mbps Wi-Fi broadband enabled campus.
- Construction yard Outdoor sports area with Basketball court.
- Bank, Medical Inspection Room
- 2 canteens with open-to-air & indoor sitting facility.
- Hostel for boys and girls.
- Bus Facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution aims at all round development of the students and hence encourages students' participation in academics as well as in extra-curricular & co-curricular activities.

To encourage sports among students, the Institute has a Sports club which organizes various events & matches of different sports at various times of the year apart from the annual sports which is held during the annual function. The institute has facilities of multipurpose court, playground for outdoor sports, and Table-tennis, Chess, Carom, etc. for Indoor games.

The Institute, facilitate organization of all cultural activities through the various student-run clubs for Art, Music, Dance, Drama, Heritage & Travel, Literary interests, and Photography routinely held in Ar. K. B. Mohapatra multipurpose Hall, Central Podium, Studios and other available places of the institute.

The annual function of the Institute 'EN MASSE', held in the month of December/January in the Institute, witnesses a plethora of formal, informal, casual and cultural events, organized over a period of 4-5 days with a temporary stage set-up complete in all respect for organizing the Final Grand Events.

Our faculty members namely, Ar. Prachi Mahajan, member of professional theatre group; Ar. Anshuman Mishra, eminent Odishi Nrutya Guru; Ar. Diptadeep Das, founder member of popular musical band 'Shuopoka'; constantly mentor the students of Drama, Dance and Music Clubs, respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

? 120.58

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is the knowledge bank of the Institute and is a repository of the students' work, & reports, besides books and journals on the subjects. The library located in the second floor of the Main Block, having about 3000sqft area and facility of reading area for 100-120 students. It is fully functional on all working days between 09:00AM to 05:00PM. There are three dedicated full-time supporting staffs to help students and maintain the library.

Library is automated, accession as well circulation of books is done through ILMS. A dedicated system is in place which provides information regarding the availability of collection required for different topics. This saves a lot of time in keeping the records related to library.

At present, there are approximately 6555 volumes (6470 titles), 10 National, 7 International Journals & 1 e-journal, 1849 UG & 37 PG Thesis reports along with books other than academics which include: reasoning & aptitude books, entrance exam preparatory books for GATE, NATA, etc.,

The Digital Library houses 10 computers for e-reading and referencing and subscription to online databases like DELNET, National Digital Library, NPTEL, etc.

Library provides reprographic services, Question & Model Answer Banks etc. to the students as well as faculty.

The resource sharing facility with ABIT Central Library ensures that both students and faculty get access to books and journals of other allied engineering discipline.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

? 2.28

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

38

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution aims for a green paperless campus and hence has good IT facilities for teaching-learning process, research, and administration. The institution tries to upgrade its IT infrastructure regularly according to the assessment of requirements.

The Institute has now procured its IMS and started using it for regular operation. It is still in the process of upgradation for more utility.

The whole campus is also Wi-Fi enabled, with 10Mbps leased line, 750Mbps Wi-Fi broadband connection. All the UG/PG Computer labs have up-to-date desktop systems, with LAN Ethernet connectivity and power back-up through online UPS.

All staff rooms, administrative office, Principal's room, examination room, evaluation centre, library, multipurpose hall are equipped with computers and allied ITC facilities.

IT resources are shared among various departments for optimized usage. The whole campus is also secured with 24 CCTV surveillance cameras installed at various locations. IT facilities are regularly updated as per decisions taken in the bi-annual meetings of the Operations & Planning Committee.

Besides discussing requirements of provision and maintenance of all Infrastructure needs, the Committee also addresses updating of IT infrastructure. An assessor team comprising of the IT Infrastructure-in-Charge, a faculty member, and a technician, assesses working condition of all the hardware and software requirements. This assessment usually takes place twice in a year during the semester breaks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

? 167.05

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has devised the Campus Use and Maintenance Policy' 2018 after considering the feedback from various users inside the campus, for use, upgradation and maintenance of the infrastructure.

The Operations Planning committee of the institute ensures optimum, effective, and efficient use of infrastructure through a centralized planning process at the beginning of each semester. These meetings are chaired by the principal and are convened at the beginning of the sessions to plan for requirement and use of facilities.

The building space usage for academics and co-curricular activities are decided by the Academic Planning committee.

The upkeep of the various spaces and facilities such as library, labs are done by the person in-charge with the help of the concerned committee. The Institutional IT facilities and infrastructure, are periodically assessed for upgradation by the IT Infrastructure I/c and maintained with the help of technicians.

All the sports facility available in the institute is maintained by the Infrastructure Maintenance committee and operated by the person in-charge of sports.

The infrastructure, provision, facilitation, and maintenance, of other necessary amenities as well as campus landscaping are supervised and maintained by the 'Infrastructure Maintenance In-charge' along with a team.

All appliances are maintained by approved vendors.

There are two Hostel Teachers-in-charge (1each for boys & Girls hostels) helped by the Students' Welfare Officer and the caretaker for maintenance and upkeep of each hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2021/12/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

32

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://pmca.ac.in/wp-content/uploads/2021/12/5.1.3-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

75

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes inclusive practices for social justice and better stakeholder relationships. Value-based education is promoted for inculcating social responsibility and good citizenry amongst its student community. Active participation of the students in administrative, co-curricular, social, cultural and leisure activities are encouraged to develop various skills and competencies and foster holistic development.

There are class representatives from all sections of 1st t

o 4th year, Unit Secretary and Unit Designee for the National Association for Students of Architecture (NASA), who are elected by the students to represent the students' community for reflection and interpretation of the students' viewpoints, in various forums as required.

Few students volunteer themselves as House Captains and Club Coordinators to carry out the responsibility. These students have been given the power, right and privilege of being heard by those in authority to avoid commercial or cultural exploitation of students in coordination of college sponsored student activities.

Also, few students are selected to be part of various committees of the institute to help in administrative and community activities. This is to create harmonious relationships among faculty, administration, student body and the community through organized services in the interest of general welfare as well as reaching people through mass-media communication processes.

This representation facilitates the students' expression and assistance in college affairs, and activities, opportunities for experience in leadership, encouragement for community relations, cultural values

File Description	Documents
Paste link for additional information	https://pmca.ac.in//AQAR1/Criterion5/Q1M/5.3.2/Students_Representatives_Co_Curricular_Activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association named, PMCA Global Alumni Association, which connects the institute with all its alumni.

Main objective of the Association is to bridge the gap between the college and alumni. The association maintains a data base of all the alumni, and keep updating them about the current changes and achievements of the institute through social and digital media.

Alumni association works for the benefit of the students, namely for conducting viva, discussion on business and entrepreneurship opportunities citing the importance of current trends in the market and guiding the students about their career opportunities in different fields through seminars, webinars, and workshops. Also provide opportunities for the professional internship / training and placement of the undergraduate students.

Alumni visit campus at regular intervals to extend support and guidance for functioning of various students' clubs.

They provide valuable feedback for curriculum development, infrastructure upgradation and new initiatives to be taken up by the institute.

In addition to education and career opportunities, our alumni associations offer a range of exclusive perks e.g. financial benefits, travel benefits, organizing annual meets, exhibitions, conventions, etc.

Annual alumni meet is also organized at the institute level every year where all of them meet, greet, and discuss the way forward to take it up.

File Description	Documents
Paste link for additional information	https://www.pmca.ac.in/AQAR1/Criterion5/Q1M/5.4.1/PMCA_Alumni_Association_contribution.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution operates cohesively toward its intended goals. Effective governance provides a framework for decision-making, accountability, and transparency. The governance system is also adaptable to changes in the external environment and appropriately responds to new challenges and opportunities while remaining true to the organization's mission and vision.

There is a regular engagement with stakeholders, including employees, students and alumni wherein all processes are regularly reviewed and adapted to changing circumstances. This culture of continuous improvement ensures ongoing alignment with the stakeholder feedback received.

Training is also provided to team leaders and staff to enhance their understanding of the organization's mission, vision, and values.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AOAR1/Criterion6/OLM/6.1.1/Strategic Planning And Deployment.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a board of Directors or trustees, leadership roles in Principal and Academic Head, and several committees including Academic Committees with Academic Coordinators for each year and Design Chair, Research Committees with Nodal Center and COE Coordinators, Community and Outreach Committee, Student Welfare and NASA Committee including Proctors and various Cell Coordinators, Alumni Coordinator and Exam Cell.

The roles, responsibilities, and reporting lines for all such Institutional Committees are clearly defined.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR1/Criterion6/Q1M/6.1.2/PMCA_Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The mission of the institution defines the purpose of the organization, while the vision outlines its long-term aspirations

The core values that guide the decisions align with the mission and vision.

An Academic Calendar is prepared at the beginning of each year as a strategy planning instrument that aligns with the mission and vision of the institute. A detail forward planning with clear objectives and key performance indicators (KPIs) to measure progress toward bi-monthly goals is also prepared by the Principal and reviewed and discussed in weekly meetings with the Management Trustees

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://pmca.ac.in/AQAR1/Criterion6/Q1M/6.2.1/code_of_conduct.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes. All the institutional bodies are functioning properly. There is a mechanism to regularly assess progress and adjust strategies as needed.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR1/Criterion6/Q1M/6.2.2/policy_&_procedure.pdf
Link to Organogram of the institution webpage	https://pmca.ac.in/wp-content/uploads/2021/12/PMCA-Organogram.pptx.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A culture of transparency is maintained by communicating organizational decisions, strategies, and performance openly to all teaching and non-teaching staff as and when applicable.

Training and development initiatives for staff and faculty alike are taken up wherever felt necessary. All statutory welfare measures are provided to staff like PF, ESI, and Health insurance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows the recruitment and promotional policies stipulated by the Council of Architecture

The Performance Appraisal of Teaching staff is done through a well-defined procedure which involves self-appraisal by the faculty, students' feedback, a detailed appraisal of the faculty's performance based on certain criteria, and a personal discussion involving the Principal/Academic Head and the concerned faculty.

The criteria for performance appraisal of teaching staff include:

- Curriculum-related activities, study material preparation, and exercises
- Innovation in teaching
- Beyond Syllabus Exercises
- Contribution to other college activities- student proctoring, admissions, special lectures
- Details of other professional competencies attained like attending seminars, refresher courses

Research Contributions like research supervision and research papers published, conferences attended

- Students' assessment and evaluation
- Incorporating students' feedback into teaching activities

The criteria for performance appraisal of non- teaching staff include:

- Self-Appraisal by the employee
- Subject expertise of the staff
- Professional attitude
- Time management skills
- Assessment of the individual's strengths, and areas for improvement.
- Recognition of accomplishments
- Punctuality
- Skills and personal attitude

The performance appraisal is carried out by the Principal together with senior management and the HR department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

The mechanism for Internal Audit and External Audit is as follows. The internal audit is done by the finance department. The finance department has 4 major activities: •

- Collections
- Payments
- Salary processing
- Statutory Filings

Collections, payments, and salary processing are done by the accounts department whereas statutory filings and verification of the finance department's activities are done by the central team. People responsible for one activity review the documents and details of another function as a measure of internal audit.

The external audit is conducted by a Chartered Accountant firm. In addition, the financial statements are also submitted to statutory authorities for scrutiny as a mandatory requirement for 12A registration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Student fees are the major source of income for the Institute. In addition, interest on bank deposits is a secondary source. Deficits against any expenditure head, so far, are being managed through utilization from existing reserves.

For funding research and development activities, the Institute has been exploring and seeking funding from corporates and the university. Proposals for seminars have been planned and funding has been secured in the past from BPUT and various organisations, like SPARC, Bhubaneswar, SEEDS, N. Delhi, Government of India schemes under PMAY, INTACH Conservation Institute, Bhubaneswar and CSE, N.Delhi.

The institute also participates in consultancy assignments, wherever feasible, to mobilise funding for it's operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC), headed by the Principal as Chairperson and IQAC Coordinator (Academic Head) and comprising other members monitor the academic development processes of the institute on a quarterly basis.

They advise the Academic Monitoring Committee (AMC), comprising Year Coordinators, regarding the resolution of academic issues. Most academic-related issues are taken up in the periodic Academic Reviews of the AMC chaired by the Principal.

The IQAC ensures that the pedagogy adopted promotes a participative culture through the effective implementation of curricular as well as extracurricular activities. In accordance with the institute's vision, the Principal and faculty members, as a team, try to follow a well-formulated teaching-learning process keeping practical knowledge as the focus to the overall versatile development of the students.

This is ensured through inputs from practicing architects, invited experts, and IQAC and AMC members.

The IQAC has recommended proposals for new programs of study leading to the starting of a 2-year M.Arch (Habitat Design) in the institute from the 2023-24 academic session. It has also played a pivotal role in the revision of the B.Arch syllabus for the 2021-22 session.

The IQAC has also submitted a proposal for revision of the Research Policy and augmentation of paper publication activity among researchers and faculty by the next academic year.

The institute intends to attain autonomous status in academics and architectural research through the proper implementation of planned strategy through such IQAC initiatives.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/igac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Monitoring Committee of the college regularly reviews the progress of coursework and maps the Student Learning Outcomes like - Critical thinking and representation, knowledge of building practices and technical skills, vis-a-vis the Course Objectives for each course as per the broad guidelines instituted by the IQAC.

Examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC:

Example 1: Introduction of Higher Order Thinking Skills(HOTS) as a deliverable in the Architecture Design Studio

The Studios were thus designed with learning methodologies based on the analysis of student profiles and abilities. The design studio structured the learning outcome through a series of challenges that gradually progressed in its level of difficulty. The aim was to attract advanced learners to perform better with greater participation and involvement. The students who could deliver were incentivised with marks.

Example 2: Augmenting research paper writing among faculty and students

The IQAC identified 3 areas (namely, Heritage, Disaster and Climate Resilience and SDGs) for the establishment of Centres of Excellence based on the current institutional expertise. This initiative was then translated into a detailed strategy by the Academic Monitoring Committee by encouraging students to take up topics focusing on the identified or related domains for the Research and Seminar. The faculty encouraged students to submit papers to various journals as co-authors with faculty members. This has yielded fairly good results and given an impetus to the research environment in the college.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://pmca.ac.in/wp-content/uploads/2024/01/Adobe-Scan-10-Jan-2024.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is promoted in the institute by involving and implementing measures that ensure fairness and equal opportunities for individuals of all genders. The measures taken for this include:

1. Development and Communication of a Gender Equity Policy:

The institute has created a formal policy that outlines the institute's commitment to gender equity. This policy has been communicated to all stakeholders, emphasizing the organization's dedication to creating a diverse and inclusive environment.

2. Promotion of Women in Leadership:

The college actively works to increase the representation of women in leadership positions and has implemented measures to identify and address barriers to women's advancement in the organization. Women faculty have been identified to head all the institutional committees like Alumni Cell, Social Outreach Cell- Pehel, Student Clubs, etc

3. Sexual Harassment Prevention:

A comprehensive policy against sexual harassment as per the POSH guidelines has been formulated. Training is regularly provided to students and employees in order to establish a clear process for reporting and addressing incidents.

File Description	Documents
Annual gender sensitization action plan	https://pmca.ac.in/wp-content/uploads/2021/12/Gender-Sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.pmca.ac.in/AQAR1/Criterion7/Q1M/7.1.1/7.1.1 a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

Separate bins are provided for the collection of waste. Single sided used/printed paper is often reused to print unimportant documents in the office in the truest spirit of recycling. Garbage is segregated into wet and dry bins. Canteens use degradable and washable plates. Waste paper is handed over to authorized vendors. Waste material and scrap like packaging sheets, wrappers, plastic waste and broken furniture etc. given to authorized vendors for recycling. A lot of the campus landscaping has been done by reusing waste materials. The library looks into the effective and green disposal of books, book bank system, reader club and book recycling.

Liquid Waste Management

Liquid waste is disposed of safely and legally by using standard methods. Taps, drainage and water pipelines are regularly maintained.

E- Waste management

E - Waste is collected in the Central store and given to the parent body for reuse or disposal. It is disposed of by approved vendors. To create awareness of e-waste and its management posters are displayed, Lectures, Exhibition, Posters competition and street play competitions are organized in the college campus as well as outside of the campus.

Waste recycling system

Students are regularly engaged in coming up with creative designs and installations in and around the college campus reusing construction and other waste. These wastes are re-organised in a way such that it adds aesthetic value to the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **D. Any 1 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute firmly believes in providing an inclusive

environment by inculcating various religious, social and cultural practices throughout the year. The management and faculty adopt a very secular approach towards activities conducted in the campus.

Students of PMCA come from different states, socio-economic backgrounds and religions. Management has taken extreme care to ensure that harmony is maintained amongst various groups and avoid polarization of any kind at all costs. Faculty members are cautious and alert about any conflict that may arise both in the campus and hostel. Before any issue flares up there is an active attempt at counselling the students or faculty members and arbitrating between conflicting parties. Various cultural programs are organised to foster intercultural bonhomie.

Moreover, various seminars and workshops are conducted to create awareness about cultural, regional, linguistic, socio-economic and communal backgrounds in order to instil values of tolerance

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

PMCA annually organizes several events around the year to ensure that constitutional values as enshrinedt in the constitution are imparted to the students and staff members . Every year Republic Day and Independence Day are held in the campus where lectures on constitutional values and fundamental principles of the Constitution are given after the flag hoisting. Several competitions are held on that day like singing, debate and essay writing competitions to bring in the spirit of nationalism among the students. Important national days like Gandhi Jayanti are celebrated each year in a big way in the PMCA campus.

On the 2nd Oct 2022, 'Swachh Bharat ' was organized in the campus where faculty and students actively took part and pledged to adopt 'Swachh Bharat 'in their daily life.

Campus Green Ambassadors are made responsible for the upkeep of vegetation in the campus as a part of the Environmental Awareness program of The Ministry of Environment and Forests(MoEF).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.pmca.ac.in/AOAR1/Criterion7/O1M/7.1.9/7.1.9_final.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to ensure that students gain a capacity for self-reflection and personal development as well as the ability to engage in meaningful public dialogue, with a profound awareness of community needs and understanding of social and civic responsibilities, the college organizes programmes on

Commemorative Days of national and international importance as well as death and birth anniversaries of legendary architects and visionaries. Such events serve as a reminder of their contribution in building the nation. The college also organizes wall displays and exhibitions on these days.

Programmes are also organized on thoughts of great Indian personalities to inspire moral and ethical values in students in their professional and personal lives.

To recognize the contributions and achievements of teachers, every year Teachers day is celebrated on 5th September. Mahatma Gandhi Jayanti is celebrated as Swacchata Diwas and students are encouraged to plan cleanliness drives in and around the campus to celebrate the day meaningfully. Republic Day, Independence Day and College Foundation Day are observed in the college regularly to increase consciousness about national identities and symbols.

Awareness Weeks on Sustainability and SDGs, Energy Conservation and Heritage Appreciation through walks are also conducted periodically throughout the year

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two of our best practices in the last academic year included:

1. Sustainability Integration into curriculum:

Integrating sustainability principles into the curriculum and design projects and emphasizing on the importance of environmentally conscious design practices and solutions has been

one of our best practices this year. This approach highlighted the need for environmental conservation and tried to instil the same values in the minds of the young students. They were constantly reminded of the need to build responsibly and to tread lightly on the earth. All the studio exercises, across batches, aimed to explore the need for designing minimal impact buildings and sites, be it the Collaborative Studio on Campus Design or the Solar Decathlon project.

2. Community Engagement :

Another best practice included encouraging community engagement projects as a part of co-curricular and beyond syllabus explorations that allowed students to address real-world issues and contribute to the betterment of local communities through design and other valued interventions.

Students tried their hands at making interesting articles from recycled paper; educated slum dwellers on the need for a decent habitat; made presentations to school children on energy conservation and taught 'the nuances of good design' to their MBA counterparts. They also visited an elderly home and spent time with the inmates to understand their psychology and emotional needs.

File Description	Documents
Best practices in the Institutional website	https://www.pmca.ac.in/AQAR1/Criterion7/Q1M/7.2.1/BestPractice_2.pdf
Any other relevant information	https://www.pmca.ac.in/AQAR1/Criterion7/Q1M/7.2.1/community_engagement.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute puts strong emphasis on nuances of traditional teaching learning practices and knowledge of distinctive architectural elements from Odisha. This has resulted in simple, yet effective practices of "Guru-Sishya Parampara" promoting inter-personal relationships and bonding among faculty and students.

The study of local art forms (Pattachitra from Raghurajpur and silver filigree work of Cuttack) and dance-forms (Odishi) is also encouraged as a mechanism for keeping these crafts alive. The Institute has also compiled a book on Cuttack, the Millennial City of Odisha, the location from which it operates. The work highlights the architectural elements of the City. The book is slated for publication in Feb 2024.

The institute also curates and designs a diary every year as an ode to the rich tradition and culture of Odisha.

As recent developments have led to loss of heritage areas in the city, the college has therefore, started a Centre of Excellence (CoE) on Heritage Documentation in order to preserve the legacy of the past. Documentation exercises are carefully planned and worked out into the sessional coursework across semesters and students are engaged into this activity. 04 area-documentations were sent for INTACH Heritage Award out of which 01 entry made it to the national level. The same entry was later published as a book on Mapping of Intangible Heritage published by Council of Architecture and Ministry of Culture.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PMCA has a well-planned curriculum planning and delivery system for effectiveness of the courses offered to students.

Academic Calendar of the institute is prepared at the beginning of each academic session adhering to the Academic Calendar of the university.

Lesson plans are prepared by respective faculty of the assigned the courses adhering to the objective of the course. Rigorous discussion on course work, teaching methods, practical adaptability of the subject, horizontal linkage, guidelines for assignments and its learning outcomes, guest lectures for enrichment of the subjects, are finalized before the commencement of classes.

Academic Coordinators of respective batches (along with Principal, Academic Head) conduct Orientation for each batch at the beginning of every academic session and address the students regarding the importance of each subject, programs to be followed and their duty and responsibility in each case.

Academic session is planned comprehensively, linking the subjects both horizontally

and vertically for fostering critical thinking and giving a better teaching -learning experience to the students.

The entire curriculum delivery and implementation is monitored regularly by the academic coordinators of each batch and discussed with the Academic head and the principal weekly as per planned schedule.

Examination section of the institute prepares a calendar for conduct of internal assessments as per academic calendar through different forms and the students' performances are mapped accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pmca.ac.in/bachelor-of-architecture-2/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar of the institute is the guide for effective delivery of the curriculum and helps in ensuring the progress of students in correct path.

PMCA adheres to its academic calendar for meeting the requirements of university in general and achieving its targeted academic standard in particular.

Academic Monitoring Committee of the institute regularly monitor and assess the course delivery, other enrichment programs planned and help to sort out the issues (if any) timely, thereby, ensuring the adherence to the academic calendar.

PMCA has a rigorously structured CIE in place to monitor and analyse the students' academic progress. This monitoring is carried out continuously through quizzes, end module tests, assignments by the course instructor at their own level and through two internal tests in scheduled time as per academic calendar of university and the institute.

Examination section of PMCA has its own calendar in place and it takes out notices for preparation, execution, and evaluation of internal tests in time which helps in meeting the dead lines of the university and preparing the students for end semester university examination.

Sessional carry 100 marks that are distributed judiciously over regular progress of work, intermittent assessment, and final juries at the end of the course.

Final year thesis is assessed through panel juries at various stages of their dissertation.

These checks and balances keep the students on their toes and

prevent laxity in the overall teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://pmca.ac.in/AOAR1/Criterion1/OnM/1.1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

276

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Integration of cross-cutting issues related to environment and sustainability, professional ethics, gender, and human values are part of the course curriculum as these imbibe sense of responsibility, values and help in overall development of the personality of the student.

Students are sensitized about genders through anthropometry of the both at different ages and the specific spatial requirements accordingly in Basic Design. Introduction to Urban Planning and Design encourages participatory planning and equitable stake holding which is crucial.

Environmental Studies, Climatology, Ecology and Environment, and Green Architecture are the subjects in the curriculum that

keep students' abreast with environmental aspects the latest trends in sustainability. Lessons in Vernacular Architecture help students reach towards the Sustainability Development Goal.

Subjects such as Behavioural architecture, Architecture and society, Responsive Built Environment, History of Architecture make the students aware about their responsibilities being humane and more sensitive towards other cultures, and design needs. These subjects imbibe the human values in students which help them to take a more holistic approach while designing.

In Professional practice course, students are familiarised with professional ethics and values to contribute positively towards the development of the profession. Value education and professional ethics are inculcated into the minds of students through Mock sessions, team work, compulsory office training, site exposure, etc.

Design of all batches and final year dissertation include these cross cutting issues at various levels and try to give more holistic proposals.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

391

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
---	---------------------

File Description	Documents
URL for stakeholder feedback report	https://pmca.ac.in/AQAR1/Criterion1/OnM/1.4/stakeholderfeedbackreport.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pmca.ac.in/AQAR1/Criterion1/OnM/1.4/stakeholderfeedbackreport.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

77

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

22

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The diversity of the students in terms of their background and learning levels is addressed by the Institute at various level and throughout the course of the study.

An Induction program at the beginning of the first year is conducted to understand aptitude of the students and their cognitive, affective, and psychomotor skills.

During and at the end of every semester, the performance and results of students are analysed.

There is a structured teaching-learning system for helping the students of different intellectual category to rise one echelon higher and develop it further through structured programs.

Special care for the late bloomers/slow learners is provided through:

Remedial lectures; Tutorial classes for discussion of question banks and extra practice assignments; Counselling to join skill-based courses; providing additional reading materials; Specific planning to help them clear their academic backlogs.

Advanced learners are encouraged to participate in various national and international events, competitions, and forums under the guidance of experienced faculty members. Add on courses are given to them for better performance. Motivational interaction with experts and technical lectures are organized to guide them in achieving their targets. They are guided and helped by faculty members for higher studies and in placements.

The socioeconomic background of students is also generally kept in mind while planning academic and co-curricular activities and they are motivated to participate in all activities to promote their social skills.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
463	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

PMCA follows a pedagogy which encourages the faculty to plan, implement, monitor, evaluate, analyze, and map the Program Outcome.

A student-centric approach is always the priority for enhancing the learning experience better and interesting.

The teaching-learning system in the institute aims at providing:

Exposure to students through industry-institute collaborations, study tours, case studies and site visits.

Regular field studies are conducted, to make the students experience the attributes and determinants of site; techniques of construction; material usage. Visits to historical sites help them to learn and experience its context and the practices. Hands-on exercises are carried out in the classrooms and in the Construction Yard; visit to Auroville Earth Institute, Laurie Baker Centre, as a part of experiential and participative learning.

Stimulating teamwork, problem solving through critical thinking - in Vertical Studios; Encouraging participation in competitions and collaborative studios with other colleges; Seminar and group discussions projects, teamwork-video-working cum discussions, foster participative learning.

Our focus is always on enhancing the overall quality of education and skills through simulation of real-life situations in the studios for which real sites and live projects of government, Solar Decathlon, etc. are generally selected. Students identify the practical problems and are encouraged to propose creative and out-of-the box solutions for adoptability.

Peer Aided interactions through in-house Student Meets, Super Saturdays and Academic Forums are planned as a part of student centric learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/#symple-tab-teaching-learning-environment

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To make the teaching-learning process more effective and inclusive, the pedagogy has been modified to combine ICT technologies with traditional methods. The teachers make use of various ICT tools, available in the Institute, for effective delivery of course.

Academic planning, progress and monitoring of the institute is done using ICT technologies.

The Institute Management System is used effectively for all Academic activities and better utilization of time.

Available LCD projectors are used by the teachers for PPT during teaching. Students are encouraged to use soft-media for enhancement of both presentations and soft skills. 40 desktops

in the UG/PG Computer lab with Up-to-date licensed software as required in the curriculum are used mostly for sessional subjects. Digital library having data source is used by both faculty and students for references in teaching learning.

Guest Lectures, webinars, viva, and online workshops are conducted for the students online using ITC tools.

Few teachers record and share video lectures for future referencing.

Google Classroom is used for certain submissions and discussions when needed.

College notices are generally shared via official WhatsApp Groups.

Digital platforms of relevance are frequently used by teachers for updated information and clarity of students.

End module tests, quizzes using Google Forms are conducted online in Google classroom, for assessment.

Google Meet sessions are organised by proctors with their students for personal counselling.

Regular feedback from students & subject teachers are taken online using specially designed Google Forms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

326

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a structured marking system separate for theory and sessional subjects.

Theory subjects employ a range of assessments which include module end tests, assignments, surprise MCQ quizzes, etc.

The use of Google Classroom by the faculty and students have proved to be a fast, effective, and open means of keeping a track record of student's progress in a subject, by the both. All the assignments, quizzes, etc. are marked and real-time feedback generated instantaneously.

Besides the CIE, two Internal tests as per university are conducted in conformity with the university question pattern. All scores of internal tests in theory subjects are shown to the students to address queries or discrepancies, if any, before uploading it on the University portal.

Progressive assessment of work is done in the sessional studios. Schedule of submissions is provided to the students at the beginning of the semester along with the exercise brief. Regular work progress in the studios along with stage-wise scheduled submissions, are monitored & evaluated with appropriate feed back to the students for improvement. Cumulative score of all the above-mentioned evaluations for each student is recorded along with attendance component in a spread sheet. Scope for improvement in the scores is also given to all students wherein marks can be upgraded after a repeat attempt.

Further upon this the final viva-voce marks are added and displayed to students as final marks, before uploading it on

the University portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As per the course structure provided in the syllabus of the University, the theory subjects have both internal and external evaluation. However, the sessional subjects are fully assessed internally.

Performances in theory subjects are continuously assessed through different modes. Each of these assessments are discussed with the students along with their respective scores. Any grievances are addressed immediately by the evaluator with appropriate examples. Scope of improvement is given to all students and improvisation in mark is done after satisfactory performance of the students. However, for university exam, after the result declaration, a student can raise grievances within 15 days in a prescribed format to the university. The grievances are addressed effectively within a period of 45 days.

The sessional subjects are marked progressively stage-wise and finally an overall assessment of student's work is carried out along with a final viva. The progressive assessment and the final viva carry a weightage 60:40 ratio.

Timely submission of the deliverables sought are the prerogative for internal assessment. The marks awarded are displayed to all, where in a student can raise his/her grievances, which are addressed by the subject teacher, instantly, explaining the reason and scope for improvement. Chances for re-submissions, to increase marks are generally allowed. After the final viva, if a student is found failing in the sessional internals, he/she is given a chance of improvement, during the 'studio-week' at end of each semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The 12 POs for each programme, are aligned to the syllabi objectives and Vision & Mission of the Institute. The POs so formulated may be classified according to the principles of Domain knowledge & skill gain, Professional competency, Sensitivity to values, Collegiality.

The PSO statements focus on the specific knowledge of the B. Arch/M. Arch programme with an objective to imbibe consciousness about sustainable and inclusionary development practices in architecture through development of critical thinking and innovative solutions.

The COs state the intended knowledge and/or skill to be gained by a learner and may be reliably demonstrated at the end of a particular stage of the course. Hence the COs are designed through curriculum mapping by identifying courses/parts of courses which correlate with each/any Pos.

The POs, PSOs and COs are nicely stated and prominently displayed for all concerned at the following locations:

Institute Website, Notice Boards, Principal's Room & All faculty rooms, Classrooms, Studios, Laboratories, Google classrooms.

At the time of admission, POs are conveyed to the learners. Also, the Principal reiterates Institute Vision & Mission, POs and PSOs during the Induction Program to the new entrants and their parents. Further, every subject teacher discusses the COs with the students in the introductory class.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Academic Monitoring Committee frames the guidelines concerning direct & indirect assessment tools to evaluate attainment of POs and COs. Attainment of COs is regularly monitored during the run of course; however, assessment is cumulated at the end. Each CO has been assigned attainment levels gradually increasing from 1 to 3, with 1 being the lowest & easiest level and 3 being the highest & most challenging level. PO attainment is achieved through completion of courses and is computed from CO attainment.

For attainment of POs and COs, two broad and accepted methods of Direct & Indirect method have been adopted.

Direct method of attainment of COs for theory subjects, is done as guided by the University. Direct attainment of Cos for theory subjects = 100 marks of end-semester University exam and 50 marks of internal assessment, (surprise test, module end tests, quizzes, etc. and 2 internal tests).

Direct attainment of all sessional depend on progressive internal assessment (60%) and final viva-voice (40%).

Indirect method involves students responding to course end surveys. The feedbacks are quantitatively analysed to get indirect attainment of COs. This consequently helps in assessment of PO attainment, as each CO is mapped with the POs.

Indirect attainment of PSOs is obtained by analysing comprehensive exit surveys of students. Also considered are responses from alumni, parents & employers.

Total Attainment of POs is 80% Direct method assessment + 20%

Indirect method assessment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

84

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://pmca.ac.in/AQAR1/Criterion2/QnM/2.6.3/2.6.3.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://pmca.ac.in/AQAR1/Criterion2/QnM/2.7.1/Students Satisfaction Survey .pdf](chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://pmca.ac.in/AQAR1/Criterion2/QnM/2.7.1/Students%20Satisfaction%20Survey.pdf)

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has a strategic plan for creating a research ambience through the Nodal Centre for Research to upgrade the quality of research on a continual basis. The college IQAC has taken up numerous initiatives for the cause of academic research, skill development and dissemination of knowledge in key thrust areas.

The Nodal Centre for Research in the college is currently working on several initiatives related to SDG's, Disaster resilience design and Conservation of Heritage projects involving students, research scholars and teachers.

Students are asked to identify issues related to these areas and teachers guide them in the process of research such as data collection, literature review, documentation etc. The final target is to take up certain research projects in this line to propose a feasible solution of larger interest.

The students have designed and developed an innovative sit out place for six persons within the college campus utilizing pre-used, discarded / waste material.

Regularly the students are participating in competitions which ask for innovative use of materials like steel and glass along with renewable sources of energy, and won the same competing at national level.

For creation and transfer of knowledge the institute conduct a lecture session 'Abhiprabha', every Saturday on emerging areas. The lecture is taken by both inhouse faculty and guest from outside as required. Also, the HEI is a co-host of several conferences and FDPs.

All the teachers are encouraged to write research papers along with students in the identified research areas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/bachelor-of-architecture-2/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

3

File Description	Documents
URL to the research page on HEI website	https://pmca.ac.in/research-in-architecture/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PMCA along with the academics, sensitize the students to contribute holistically to this world for making it a better place to live in by understanding the people, their culture, environment, issues thereof.

The social club (PAHEL) of the institute carries out different extension activities throughout the year. On 14 .12.2022 it observed WORLD ENERGY CONSERVATION DAY by going to a school nearby for sensitizing the students about the importance of energy conservation through a presentation and skit. Also organised a quiz to know their understanding whose result was quite encouraging.

A cloth donation drive was conducted from 25 .12. 2022 onwards in the campus informing the students and everyone about the unplanned disposing of clothes, leading to landfill, to carbon emissions and pollution.

The collected clothes were donated to UDRA Charitable Trust who is working for the underprivileged people residing in pre-marked areas across Odisha like Daringbadi in Kandhamal, on 9 .02.2023.

PMCA observed INTERNATIONAL EARTH DAY on 22 .04.2023 in collaboration with ARCAUSE, promoted Reduce, Reuse & Recycle for making of a better environment, handed over usable products

prepared by the students out of old clothes and newspaper to the people of the city.

PMCA also observed TREE PLANTATION DRIVE, WORLD NO TOBACCO DAY, WORLD ENVIRONMENT DAY, Eco friendly Ganesh & Saraswati puja and INTERNATIONAL YOGA DAY in the academic year 2022-23.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/life-at-pmca/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

126

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries,

corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The provision of infrastructure of the Institution - aiding towards teaching-learning process - is in accordance to the latest norms (2020) of the Council of Architecture (COA), New Delhi.

The Institute located in Cuttack city, has a well-developed campus complete with all necessary academic and co-curricular facilities, spread over an area of 5 acres (20230 sqmt).

The planning and upgradation of facilities is done meticulously, ensuring efficiency and regular improvisation of teaching-learning process. The facilities available in the Institution are estimated as under:

- 13 studios (4 studios with LCD Projectors)
- 8 Lecture rooms (5 Lecture rooms are with AV facility)
- Computer lab with 40 computers and one portable LCD
- Computer lab with 30 computers (used by PG students shared with Engineering departments)
- Advanced lab with 2 computers
- Smart Technologies Research lab
- Climatology lab
- Model making lab

- Building material
- Carpentry workshop
- Survey lab (shared with Civil Dept.)
- Illumination lab (shared with Electrical Dept.)
- Language lab (shared with Humanities Dept.)
- Library & e-library facility
- 11 faculty rooms
- Administrative office
- Principal's chamber
- Director's room
- Conference room
- Multipurpose hall
- Reprography room
- Examination room
- E-evaluation center.
- NASA room with workstation and lockers.
- Girls' common room.
- Staff lounge.
- 10Mbps leased line & 750Mbps Wi-Fi broadband enabled campus.
- Construction yard Outdoor sports area with Basketball court.
- Bank, Medical Inspection Room
- 2 canteens with open-to-air & indoor sitting facility.
- Hostel for boys and girls.
- Bus Facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution aims at all round development of the students and hence encourages students' participation in academics as well as in extra-curricular & co-curricular activities.

To encourage sports among students, the Institute has a Sports club which organizes various events & matches of different sports at various times of the year apart from the annual sports which is held during the annual function. The institute has facilities of multipurpose court, playground for outdoor

sports, and Table-tennis, Chess, Carom, etc. for Indoor games.

The Institute, facilitate organization of all cultural activities through the various student-run clubs for Art, Music, Dance, Drama, Heritage & Travel, Literary interests, and Photography routinely held in Ar. K. B. Mohapatra multipurpose Hall, Central Podium, Studios and other available places of the institute.

The annual function of the Institute 'EN MASSE', held in the month of December/January in the Institute, witnesses a plethora of formal, informal, casual and cultural events, organized over a period of 4-5 days with a temporary stage set-up complete in all respect for organizing the Final Grand Events.

Our faculty members namely, Ar. Prachi Mahajan, member of professional theatre group; Ar. Anshuman Mishra, eminent Odishi Nrutya Guru; Ar. Diptadeep Das, founder member of popular musical band 'Shuopoka'; constantly mentor the students of Drama, Dance and Music Clubs, respectively.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

₹ 120.58

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library is the knowledge bank of the Institute and is a repository of the students' work, & reports, besides books and journals on the subjects. The library located in the second floor of the Main Block, having about 3000sqft area and facility of reading area for 100-120 students. It is fully functional on all working days between 09:00AM to 05:00PM. There are three dedicated full-time supporting staffs to help students and maintain the library.

Library is automated, accession as well circulation of books is done through ILMS. A dedicated system is in place which provides information regarding the availability of collection required for different topics. This saves a lot of time in keeping the records related to library.

At present, there are approximately 6555 volumes (6470titles), 10 National, 7 International Journals & 1 e-journal, 1849 UG & 37 PG Thesis reports along with books other than academics which include: reasoning & aptitude books, entrance exam preparatory books for GATE, NATA, etc.,

The Digital Library houses 10 computers for e-reading and referencing and subscription to online databases like DELNET, National Digital Library, NPTEL, etc.

Library provides reprographic services, Question & Model Answer

Banks etc. to the students as well as faculty.

The resource sharing facility with ABIT Central Library ensures that both students and faculty get access to books and journals of other allied engineering discipline.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

? 2.28

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

38

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution aims for a green paperless campus and hence has good IT facilities for teaching-learning process, research, and administration. The institution tries to upgrade its IT infrastructure regularly according to the assessment of requirements.

The Institute has now procured its IMS and started using it for regular operation. It is still in the process of upgradation for more utility.

The whole campus is also Wi-Fi enabled, with 10Mbps leased line, 750Mbps Wi-Fi broadband connection. All the UG/PG Computer labs have up-to-date desktop systems, with LAN Ethernet connectivity and power back-up through online UPS.

All staff rooms, administrative office, Principal's room, examination room, evaluation centre, library, multipurpose hall are equipped with computers and allied ITC facilities.

IT resources are shared among various departments for optimized usage. The whole campus is also secured with 24 CCTV surveillance cameras installed at various locations. IT facilities are regularly updated as per decisions taken in the bi-annual meetings of the Operations & Planning Committee.

Besides discussing requirements of provision and maintenance of all Infrastructure needs, the Committee also addresses updating of IT infrastructure. An assessor team comprising of the IT Infrastructure-in-Charge, a faculty member, and a technician, assesses working condition of all the hardware and software

requirements. This assessment usually takes place twice in a year during the semester breaks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

? 167.05

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has devised the Campus Use and Maintenance Policy' 2018 after considering the feedback from various users inside the campus, for use, upgradation and maintenance of the infrastructure.

The Operations Planning committee of the institute ensures optimum, effective, and efficient use of infrastructure through a centralized planning process at the beginning of each semester. These meetings are chaired by the principal and are convened at the beginning of the sessions to plan for requirement and use of facilities.

The building space usage for academics and co-curricular activities are decided by the Academic Planning committee.

The upkeep of the various spaces and facilities such as library, labs are done by the person in-charge with the help of the concerned committee. The Institutional IT facilities and infrastructure, are periodically assessed for upgradation by the IT Infrastructure I/c and maintained with the help of technicians.

All the sports facility available in the institute is maintained by the Infrastructure Maintenance committee and operated by the person in-charge of sports.

The infrastructure, provision, facilitation, and maintenance, of other necessary amenities as well as campus landscaping are supervised and maintained by the 'Infrastructure Maintenance In-charge' along with a team.

All appliances are maintained by approved vendors.

There are two Hostel Teachers-in-charge (1each for boys & Girls hostels) helped by the Students' Welfare Officer and the caretaker for maintenance and upkeep of each hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2021/12/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

32

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://pmca.ac.in/wp-content/uploads/2021/12/5.1.3-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
75	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
30	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution promotes inclusive practices for social justice and better stakeholder relationships. Value-based education is promoted for inculcating social responsibility and good citizenry amongst its student community. Active participation of the students in administrative, co-curricular, social, cultural and leisure activities are encouraged to develop various skills and competencies and foster holistic development.

There are class representatives from all sections of 1st t

o 4th year, Unit Secretary and Unit Designee for the National Association for Students of Architecture (NASA), who are elected by the students to represent the students' community for reflection and interpretation of the students' viewpoints, in various forums as required.

Few students volunteer themselves as House Captains and Club Coordinators to carry out the responsibility. These students have been given the power, right and privilege of being heard by those in authority to avoid commercial or cultural exploitation of students in coordination of college sponsored student activities.

Also, few students are selected to be part of various committees of the institute to help in administrative and community activities. This is to create harmonious relationships among faculty, administration, student body and the community through organized services in the interest of

general welfare as well as reaching people through mass-media communication processes.

This representation facilitates the students' expression and assistance in college affairs, and activities, opportunities for experience in leadership, encouragement for community relations, cultural values

File Description	Documents
Paste link for additional information	https://pmca.ac.in//AQAR1/Criterion5/Q1M/5.3.2/Students_Representatives_Co_Curricular_Activities.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association named, PMCA Global Alumni Association, which connects the institute with all its alumni.

Main objective of the Association is to bridge the gap between

the college and alumni. The association maintains a data base of all the alumni, and keep updating them about the current changes and achievements of the institute through social and digital media.

Alumni association works for the benefit of the students, namely for conducting viva, discussion on business and entrepreneurship opportunities citing the importance of current trends in the market and guiding the students about their career opportunities in different fields through seminars, webinars, and workshops. Also provide opportunities for the professional internship / training and placement of the undergraduate students.

Alumni visit campus at regular intervals to extend support and guidance for functioning of various students' clubs.

They provide valuable feedback for curriculum development, infrastructure upgradation and new initiatives to be taken up by the institute.

In addition to education and career opportunities, our alumni associations offer a range of exclusive perks e.g. financial benefits, travel benefits, organizing annual meets, exhibitions, conventions, etc.

Annual alumni meet is also organized at the institute level every year where all of them meet, greet, and discuss the way forward to take it up.

File Description	Documents
Paste link for additional information	https://www.pmca.ac.in/AQAR1/Criterion5/OLM/5.4.1/PMCA_Alumni_Association_contribution.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution operates cohesively toward its intended goals. Effective governance provides a framework for decision-making, accountability, and transparency. The governance system is also adaptable to changes in the external environment and appropriately responds to new challenges and opportunities while remaining true to the organization's mission and vision.

There is a regular engagement with stakeholders, including employees, students and alumni wherein all processes are regularly reviewed and adapted to changing circumstances. This culture of continuous improvement ensures ongoing alignment with the stakeholder feedback received.

Training is also provided to team leaders and staff to enhance their understanding of the organization's mission, vision, and values.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AOAR1/Criterion6/O1M/6.1.1/Strategic Planning And Deployment.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a board of Directors or trustees, leadership roles in Principal and Academic Head, and several committees including Academic Committees with Academic Coordinators for each year and Design Chair, Research Committees with Nodal Center and COE Coordinators, Community and Outreach Committee, Student Welfare and NASA Committee including Proctors and various Cell Coordinators, Alumni Coordinator and Exam Cell.

The roles, responsibilities, and reporting lines for all such Institutional Committees are clearly defined.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR1/Criterion6/OLM/6.1.2/PMCA_Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The mission of the institution defines the purpose of the organization, while the vision outlines its long-term aspirations

The core values that guide the decisions align with the mission and vision.

An Academic Calendar is prepared at the beginning of each year as a strategy planning instrument that aligns with the mission and vision of the institute. A detail forward planning with clear objectives and key performance indicators (KPIs) to measure progress toward bi-monthly goals is also prepared by the Principal and reviewed and discussed in weekly meetings with the Management Trustees

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://pmca.ac.in/AQAR1/Criterion6/OLM/6.2.1/code_of_conduct.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Yes. All the institutional bodies are functioning properly. There is a mechanism to regularly assess progress and adjust strategies as needed.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/AQAR1/Criterion6/O1M/6.2.2/policy & procedure.pdf
Link to Organogram of the institution webpage	https://pmca.ac.in/wp-content/uploads/2021/12/PMCA-Organogram.pptx.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A culture of transparency is maintained by communicating organizational decisions, strategies, and performance openly to all teaching and non-teaching staff as and when applicable.

Training and development initiatives for staff and faculty alike are taken up wherever felt necessary. All statutory welfare measures are provided to staff like PF, ESI, and Health insurance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows the recruitment and promotional policies stipulated by the Council of Architecture

The Performance Appraisal of Teaching staff is done through a well-defined procedure which involves self-appraisal by the faculty, students' feedback, a detailed appraisal of the faculty's performance based on certain criteria, and a personal discussion involving the Principal/Academic Head and the concerned faculty.

The criteria for performance appraisal of teaching staff include:

- Curriculum-related activities, study material preparation, and exercises
- Innovation in teaching
- Beyond Syllabus Exercises
- Contribution to other college activities- student proctoring, admissions, special lectures
- Details of other professional competencies attained like attending seminars, refresher courses

Research Contributions like research supervision and research papers published, conferences attended

- Students' assessment and evaluation
- Incorporating students' feedback into teaching activities

The criteria for performance appraisal of non- teaching staff include:

- Self-Appraisal by the employee
- Subject expertise of the staff
- Professional attitude
- Time management skills
- Assessment of the individual's strengths, and areas for improvement.
- Recognition of accomplishments
- Punctuality
- Skills and personal attitude

The performance appraisal is carried out by the Principal together with senior management and the HR department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

The mechanism for Internal Audit and External Audit is as follows. The internal audit is done by the finance department. The finance department has 4 major activities: •

- Collections
- Payments
- Salary processing
- Statutory Filings

Collections, payments, and salary processing are done by the accounts department whereas statutory filings and verification of the finance department's activities are done by the central team. People responsible for one activity review the documents and details of another function as a measure of internal audit.

The external audit is conducted by a Chartered Accountant firm. In addition, the financial statements are also submitted to statutory authorities for scrutiny as a mandatory requirement for 12A registration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.1

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Student fees are the major source of income for the Institute. In addition, interest on bank deposits is a secondary source. Deficits against any expenditure head, so far, are being managed through utilization from existing reserves.

For funding research and development activities, the Institute has been exploring and seeking funding from corporates and the university. Proposals for seminars have been planned and funding has been secured in the past from BPUT and various organisations, like SPARC, Bhubaneswar, SEEDS, N. Delhi, Government of India schemes under PMAY, INTACH Conservation Institute, Bhubaneswar and CSE, N.Delhi.

The institute also participates in consultancy assignments, wherever feasible, to mobilise funding for it's operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell(IQAC), headed by the

Principal as Chairperson and IQAC Coordinator (Academic Head) and comprising other members monitor the academic development processes of the institute on a quarterly basis.

They advise the Academic Monitoring Committee(AMC), comprising Year Coordinators, regarding the resolution of academic issues. Most academic-related issues are taken up in the periodic Academic Reviews of the AMC chaired by the Principal.

The IQAC ensures that the pedagogy adopted promotes a participative culture through the effective implementation of curricular as well as extracurricular activities. In accordance with the institute's vision, the Principal and faculty members, as a team, try to follow a well-formulated teaching-learning process keeping practical knowledge as the focus to the overall versatile development of the students.

This is ensured through inputs from practicing architects, invited experts, and IQAC and AMC members.

The IQAC has recommended proposals for new programs of study leading to the starting of a 2-year M.Arch (Habitat Design) in the institute from the 2023-24 academic session. It has also played a pivotal role in the revision of the B.Arch syllabus for the 2021-22 session.

The IQAC has also submitted a proposal for revision of the Research Policy and augmentation of paper publication activity among researchers and faculty by the next academic year.

The institute intends to attain autonomous status in academics and architectural research through the proper implementation of planned strategy through such IQAC initiatives.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Academic Monitoring Committee of the college regularly

reviews the progress of coursework and maps the Student Learning Outcomes like - Critical thinking and representation, knowledge of building practices and technical skills, vis-a-vis the Course Objectives for each course as per the broad guidelines instituted by the IQAC.

Examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC:

Example 1: Introduction of Higher Order Thinking Skills(HOTS) as a deliverable in the Architecture Design Studio

The Studios were thus designed with learning methodologies based on the analysis of student profiles and abilities. The design studio structured the learning outcome through a series of challenges that gradually progressed in its level of difficulty. The aim was to attract advanced learners to perform better with greater participation and involvement. The students who could deliver were incentivised with marks.

Example 2: Augmenting research paper writing among faculty and students

The IQAC identified 3 areas(namely, Heritage, Disaster and Climate Resilience and SDGs) for the establishment of Centres of Excellence based on the current institutional expertise. This initiative was then translated into a detailed strategy by the Academic Monitoring Committee by encouraging students to take up topics focusing on the identified or related domains for the Research and Seminar. The faculty encouraged students to submit papers to various journals as co-authors with faculty members. This has yielded fairly good results and given an impetus to the research environment in the college.

File Description	Documents
Paste link for additional information	https://pmca.ac.in/wp-content/uploads/2021/12/CO-PO-PSO.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://pmca.ac.in/wp-content/uploads/2024/01/Adobe-Scan-10-Jan-2024.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is promoted in the institute by involving and implementing measures that ensure fairness and equal opportunities for individuals of all genders. The measures taken for this include:

1. Development and Communication of a Gender Equity Policy:

The institute has created a formal policy that outlines the institute's commitment to gender equity. This policy has been communicated to all stakeholders, emphasizing the organization's dedication to creating a diverse and inclusive environment.

2. Promotion of Women in Leadership:

The college actively works to increase the representation of

women in leadership positions and has implemented measures to identify and address barriers to women's advancement in the organization. Women faculty have been identified to head all the institutional committees like Alumni Cell, Social Outreach Cell- Pehel, Student Clubs, etc

3. Sexual Harassment Prevention:

A comprehensive policy against sexual harassment as per the POSH guidelines has been formulated. Training is regularly provided to students and employees in order to establish a clear process for reporting and addressing incidents.

File Description	Documents
Annual gender sensitization action plan	https://pmca.ac.in/wp-content/uploads/2021/12/Gender-Sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.pmca.ac.in/AQAR1/Criterion7/01M/7.1.1/7.1.1 a.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

Separate bins are provided for the collection of waste. Single sided used/printed paper is often reused to print unimportant documents in the office in the truest spirit of recycling. Garbage is segregated into wet and dry bins. Canteens use degradable and washable plates. Waste paper is handed over to authorized vendors. Waste material and scrap like packaging sheets, wrappers, plastic waste and broken furniture etc. given to authorized vendors for recycling. A lot of the campus landscaping has been done by reusing waste materials. The library looks into the effective and green disposal of books, book bank system, reader club and book recycling.

Liquid Waste Management

Liquid waste is disposed of safely and legally by using standard methods. Taps, drainage and water pipelines are regularly maintained.

E- Waste management

E - Waste is collected in the Central store and given to the parent body for reuse or disposal. It is disposed of by approved vendors. To create awareness of e-waste and its management posters are displayed, Lectures, Exhibition, Posters competition and street play competitions are organized in the college campus as well as outside of the campus.

Waste recycling system

Students are regularly engaged in coming up with creative designs and installations in and around the college campus reusing construction and other waste. These wastes are re-organised in a way such that it adds aesthetic value to the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute firmly believes in providing an inclusive environment by inculcating various religious, social and cultural practices throughout the year. The management and faculty adopt a very secular approach towards activities

conducted in the campus.

Students of PMCA come from different states, socio-economic backgrounds and religions. Management has taken extreme care to ensure that harmony is maintained amongst various groups and avoid polarization of any kind at all costs. Faculty members are cautious and alert about any conflict that may arise both in the campus and hostel. Before any issue flares up there is an active attempt at counselling the students or faculty members and arbitrating between conflicting parties. Various cultural programs are organised to foster intercultural bonhomie.

Moreover, various seminars and workshops are conducted to create awareness about cultural, regional, linguistic, socio-economic and communal backgrounds in order to instil values of tolerance

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

PMCA annually organizes several events around the year to ensure that constitutional values as enshrinedt in the constitution are imparted to the students and staff members . Every year Republic Day and Independence Day are held in the campus where lectures on constitutional values and fundamental principles of the Constitution are given after the flag hoisting. Several competitions are held on that day like singing, debate and essay writing competitions to bring in the spirit of nationalism among the students. Important national days like Gandhi Jayanti are celebrated each year in a big way in the PMCA campus.

On the 2nd Oct 2022, 'Swachh Bharat ' was organized in the campus where faculty and students actively took part and pledged to adopt 'Swachh Bharat ' in their daily life.

Campus Green Ambassadors are made responsible for the upkeep of vegetation in the campus as a part of the Environmental Awareness program of The Ministry of Environment and Forests (MoEF).

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.pmca.ac.in/AQAR1/Criterion7/OLM/7.1.9/7.1.9_final.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to ensure that students gain a capacity for self-reflection and personal development as well as the ability to engage in meaningful public dialogue, with a profound awareness

of community needs and understanding of social and civic responsibilities, the college organizes programmes on Commemorative Days of national and international importance as well as death and birth anniversaries of legendary architects and visionaries. Such events serve as a reminder of their contribution in building the nation. The college also organizes wall displays and exhibitions on these days.

Programmes are also organized on thoughts of great Indian personalities to inspire moral and ethical values in students in their professional and personal lives.

To recognize the contributions and achievements of teachers, every year Teachers day is celebrated on 5th September. Mahatma Gandhi Jayanti is celebrated as Swacchata Diwas and students are encouraged to plan cleanliness drives in and around the campus to celebrate the day meaningfully. Republic Day, Independence Day and College Foundation Day are observed in the college regularly to increase consciousness about national identities and symbols.

Awareness Weeks on Sustainability and SDGs, Energy Conservation and Heritage Appreciation through walks are also conducted periodically throughout the year

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two of our best practices in the last academic year included:

1. Sustainability Integration into curriculum:

Integrating sustainability principles into the curriculum and design projects and emphasizing on the importance of environmentally conscious design practices and solutions has been one of our best practices this year. This approach highlighted the need for environmental conservation and tried to instil the same values in the minds of the young students. They were constantly reminded of the need to build responsibly and to tread lightly on the earth. All the studio exercises, across batches, aimed to explore the need for designing minimal impact buildings and sites, be it the Collaborative Studio on Campus Design or the Solar Decathlon project.

2. Community Engagement :

Another best practice included encouraging community engagement projects as a part of co-curricular and beyond syllabus explorations that allowed students to address real-world issues and contribute to the betterment of local communities through design and other valued interventions.

Students tried their hands at making interesting articles from recycled paper; educated slum dwellers on the need for a decent habitat; made presentations to school children on energy conservation and taught 'the nuances of good design' to their MBA counterparts. They also visited an elderly home and spent time with the inmates to understand their psychology and emotional needs.

File Description	Documents
Best practices in the Institutional website	https://www.pmca.ac.in/AQAR1/Criterion7/01M/7.2.1/BestPractice_2.pdf
Any other relevant information	https://www.pmca.ac.in/AQAR1/Criterion7/01M/7.2.1/community_engagement.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute puts strong emphasis on nuances of traditional teaching learning practices and knowledge of distinctive

architectural elements from Odisha. This has resulted in simple, yet effective practices of "Guru-Sishya Parampara" promoting inter-personal relationships and bonding among faculty and students.

The study of local art forms (Pattachitra from Raghurajpur and silver filigree work of Cuttack) and dance-forms (Odishi) is also encouraged as a mechanism for keeping these crafts alive. The Institute has also compiled a book on Cuttack, the Millennial City of Odisha, the location from which it operates. The work highlights the architectural elements of the City. The book is slated for publication in Feb 2024.

The institute also curates and designs a diary every year as an ode to the rich tradition and culture of Odisha.

As recent developments have led to loss of heritage areas in the city, the college has therefore, started a Centre of Excellence (CoE) on Heritage Documentation in order to preserve the legacy of the past. Documentation exercises are carefully planned and worked out into the sessional coursework across semesters and students are engaged into this activity. 04 area-documentations were sent for INTACH Heritage Award out of which 01 entry made it to the national level. The same entry was later published as a book on Mapping of Intangible Heritage published by Council of Architecture and Ministry of Culture

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The future plans of the college include the following:

The college has its goal to get autonomous status by July 2024.

It also plans to engage with key stakeholders, including faculty, students, alumni, and industry partners for greater participation in the coming year.

The college's mission and vision statements have to be aligned with current educational trends, industry needs and the evolving role of architects in the light of NEP.

The plan is also to enhance current academic programs to meet industry standards and also consider the introduction of new Design programs in specializations like Interior, Visual Communication and Product Design.

There is a plan for infrastructure improvements and technology upgrades for digital resources. The IQAC proposes to

foster a culture of research and innovation within the institution and encourage faculty and students to engage in research projects that are in line with our research domains. The college also intends to work towards improving its accreditation score to maintain the quality of education provided by PMCA.