



PMCA

Code Of Ethics For Research

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INTRODUCTION

Academic freedom being the leading principle of any research, at all levels, PMCA is committed to promoting and maintaining high standards of integrity and accountability in the conduct of academic research. and is keen to embed and endorse a culture of honesty and transparency in all its institutional activities. In undertaking this commitment, the Institute emphasizes that high levels of research ethics is a core value to be safeguarded and sustained.

The Institute is dedicated to guaranteeing a free academic environment to conduct research, to teach, to speak and to publish, subject to the norms and standards of scholarly inquiry, without interference or penalty, wherever the search for truth, knowledge, scholarship and/or understanding may lead.

It requires its members to adhere to the terms and conditions governing access to such resources, be they on paper or in digital format. The Institute invites its members (teaching staff, research scholars and students as well as administrative and support staff) to abide by the highest standards of integrity in their conduct of academic research and/or support to academic research activities.

OBJECTIVES OF CODE

The purpose of this code is to

1. To create academic awareness about responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity- and prevention of misconduct including plagiarism in academic writing among students, researchers, faculty- and other members of academic staff as well as any employee of PMCA.
2. To establish institutional mechanism through education and training to facilitate responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
3. To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism.

RESPONSIBILITIES OF INSTITUTE

PMCA has established a mechanism to enhance awareness about responsible conduct of research and academic activities, promotion of integrity and deterrence from plagiarism.

Awareness Programmes and Trainings

The institute shall guide and instruct students, faculty and staff about proper attribution, seeking permission of the author wherever necessary, acknowledgement of information source. PMCA shall conduct sensitization seminars/ awareness programmes every semester on conduct of responsible research, project work, assignments, thesis, dissertation, promotion of academic integrity and ethics in education for students, faculty and other members of academic staff.

The institute shall always strive to:

1. Appraise cardinal principles of academic integrity in the curricula of Undergraduate (UG)/Postgraduate (PG)/Master's degree.
2. Include elements of responsible conduct of research and publication ethics in the work of Ph.D. Scholars.
3. Train students, faculty and staff members to use plagiarism detection tools and reference management tools.
4. Encourage student, faculty, staff and researchers to register on international researcher's Registry systems.

GOOD PRACTICE IN ACADEMIC RESEARCH

Academic Freedom, Integrity and Responsibility

Academic freedom is the freedom to teach, study and pursue knowledge and research without unreasonable interference or restriction from law, institutional regulations or public pressure. Its basic elements include the freedom of scholars to inquire into any subject that evokes intellectual concern, to present findings and to publish data and conclusions without control or censorship.

Academic integrity requires that academic research follows elevated professional standards, including appropriate research design and frameworks, adheres to high levels of research ethics. All research has to abide by the requirements set out by professional and regulatory research guidance issued in appropriate areas.

Academic integrity is defined in terms of the commitment to the values of honesty, trust, fairness, respect, responsibility, legality and dissemination.

Honesty: An academic community should advance the quest for truth, knowledge, scholarship and understanding by requiring intellectual and personal honesty in learning, teaching and research.

Trust: An academic community should foster a climate of mutual trust to encourage the free exchange of ideas and enable all to reach their highest potential.

Fairness: An academic community should seek to ensure fairness in institutional standards, practices and procedures as well as fairness in interactions between members of the community.

Respect: An academic community should promote respect among students, staff and faculty: respect for self, for others, for scholarship and research, for the educational process and intellectual heritage.

Responsibility: An academic community should uphold high standards of conduct in learning, teaching and research by requiring shared responsibility for promoting academic integrity among all members of the community.

Legality: An academic community should observe valid legal norms related to the conduct and publication of research particularly in relations to copyright, the intellectual property rights of third parties, the terms and conditions regulating access to research resources and the laws of the land.

Communication: An academic community should seek to make the results of its research as widely and as freely available as possible.

THE ETHICS COMMITTEE

The Research Committee of PMCA shall act as ethic committee, with the Principal as the Chairperson.

Tasks of Ethic Committee

1. To provide advice and guidance to PMCA's academic community on all matters pertaining to academic research ethics and to advise the Academic Council on compliance with the 'Code of Ethics'
2. To act as an investigative / consultative body for any disputed matter concerning research ethics and conduct

MISCONDUCT IN ACADEMIC RESEARCH

Curbing Plagiarism

1. Every student submitting a thesis, dissertation, research reports or any other such documents to the PMCA shall submit an undertaking indicating that the document is his/her original work and free of plagiarism.
2. The undertaking shall include the fact that the document has been duly checked through a Plagiarism detection tool approved by the PMCA.
3. Each supervisor shall submit a certificate indicating that the work done by the researcher under him / her is free of plagiarism.
4. All research scholars shall submit to INFLIBNET soft copies of Ph.D. dissertations and theses carried out, after the award of degrees for hosting in the digital repository under the "Shodh Ganga e-repository" programme.
5. PMCA shall create an Institutional Repository which shall include dissertation / thesis / paper / publication and other in-house publications.

Addressing Similarity checks for exclusion from Plagiarism

The similarity checks for plagiarism shall exclude the following:

1. All quoted work either falling under public domain or reproduced with all necessary permission and/or attribution.
2. All references, bibliography, table of contents, preface and acknowledgements.
3. All small similarities of minor nature.
4. All generic terms, laws, standard symbols and standards equations.

The percentage of similarity allowed will be decided in conjunction with BPUT.

Detection/Reporting/Handling of Plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the competent/designated authority of the university. Upon receipt of such a complaint or allegation the university authority shall refer the case to the Ethics Committee (EC) of PMCA