



PMCA

Code Of Conduct for Students and Faculty

CONTENTS

Introduction

Objectives of Code

CODE FOR Faculty

Structure Of The Code

The Role of a Teacher

Teaching as a Profession

Professional Misconduct

CODE FOR STUDENTS

Obligations Of Students

Responsibility Of Students

Academic Delinquency

Disciplinary Felony

Conduct with Peer

Introduction

Piloo Mody College Of Architecture is pledged to nourish, sustain and cultivate a tradition of distinction , inclusiveness , probity , equity , admiration and accountability. This code of conduct is needed to define and demarcate the same.

The Code for Faculty reiterates and makes explicit :

- The values and standards that have long been experienced by students through their participation in education.
- To regulate the teaching profession
- Establish and promote professional standards and
- To support the continuing professional development of teachers and to promote teaching as a profession.

The Code for Students reiterates and makes explicit that:

Students must abide by these statutory norms when in the campus and any violation of them shall be strictly scrutinized and subsequently penalized as deemed applicable.

Objectives Of Code

The Code of Professional Conduct for Faculty applies to all registered Faculty. Its purpose may be threefold:

- It shall serve as a guiding compass for Faculty and students to seek and steer an ethical & respectful course.
- It may be used by the education community and the wider public to inform their understanding and expectations from the teaching-learning process.
- It should have an important legal standing and may be used by the Authority as a reference point in exercising its investigative and disciplinary functions.

CODE FOR FACULTY

Structure Of The Code

Having regard to the three purposes set out above, the Code should begin by setting out the ethical foundation for the teaching profession. This is encapsulated in the values of Respect, Care, Integrity and Trust. These core values underpin the work of the teacher in the practice of his or her profession.

The Code then should set out the standards which are central to the practice of teaching and expected of registered Faculty. The standards identify Faculty' professional responsibilities and are framed as statements under six following separate headings:

- Values & relationships between teacher & students.
- Integrity of a teacher in his / her teaching professional practice.
- Conduct of a teacher within and outside the campus.
- Practice of ethics framed within the outlined principles.
- Professional development as a teacher.
- Sharing responsibility & affecting collaborative efforts.

The standards then reflect the complexity and variety of teaching and serve to guide professional judgment and practice.

The Role of a Teacher

The role of a teacher is to -

- EDUCATE following which two major ethical values underpin standards to be set out and come into force.
- RESPECT - Faculty uphold human dignity and promote equality, emotional and cognitive development.
In their professional practice, Faculty demonstrate respect for spiritual and cultural values and social justice
Provide knowledge towards diversity, freedom, democracy and the environment.
- TRUST - Faculty' relationships with pupils/students, colleagues, parents, school management and the public are based on trust. Trust embodies fairness, openness and honesty.

Teaching as a Profession

- The education system reaches into virtually every home in the country and affects so many so deeply.
- It is, therefore, crucial that the teaching profession's value system and professional standards are clear and readily understandable.
- There are myriad factors which stay beyond the teacher's control but have a major bearing on his / her work. These should also have a place to be addressed.

The teaching as a profession, therefore revolves around the following factors :

- The engagement of parents and the wider community
- The commitment and engagement of pupils/students
- The availability of resources and supports
- Opportunities for Faculty' professional development
- The accelerated degree of educational change
- The pace of legislative change
- Economic and societal factors.

On behalf of the teaching profession, the following standards may, therefore, be applied to all registered Faculty regardless of their position.

Professional Misconduct

Professional misconduct by a registered teacher may be defined in the following terms:

- Engaging in activity which is contrary to a code of professional conduct established by the Authority.
- Engaging in any improper conduct in his or her professional capacity or otherwise by reason of which he or she is unfit to teach.

These should be envisaged as having a requisite legal effect that the Authority may exercise its power in this respect. The seriousness of an Individual complaint against a registered teacher shall amount to:

- The seriousness of the complaint falling short on the part of the teacher.
- The standards of teaching, knowledge, skill, competence which could have been reasonably expected.

CODE FOR STUDENTS

Obligations Of Students

- Students shall pursue, acknowledge and adhere to the college stratagem and atone for actions.
- Students shall comply with college stratagem to cherish a community that is diverse in citizenship, persuasions, gender, abilities, expertise and experience.

Responsibility Of Students

- Students shall be punctual to college.
- Students shall wear a neat and tidy college uniform, maintain hygiene, and wear an ID card on all occasions relating to college activities.
- Students shall respect teachers, classmates and support staff.
- Students shall actively participate in classes and meet required deadlines for assignments, presentations, sheet work and portfolio submissions .
- Students shall maintain 75% attendance to be eligible for university examination.
- Students shall respect the teacher's mandates for submissions.
- Students shall maintain discipline and order in all academic discourse areas like classroom, studios, laboratories, exhibition halls etc
- Students shall follow rules and regulation of laboratories and defer from tampering with institution property.

- Students shall refrain from using mobile phones and programmed watches until and unless asked for in classrooms and common areas.
- Students shall follow library rules like maintaining silence, not damaging books and returning books on time on the specified date.
- Students shall regularly check the noticeboard, WhatsApp group and website for updated information and instruction.
- Students shall take part in all consulting sessions with proctors and have no qualms in ventilating their issues whether academic or personal with them to look for solutions.
- Students shall maintain mutual respect and discipline when in the canteen area and not visiting the same during class hours.
- Students shall actively participate in QIPs, workshops, seminars, webinars etc
- There should be sincere involvement of students participation in college jurisdiction whenever invited.
- Students shall intimate changes in contact and mailing details like address, phone numbers must be regularly updated for uninterrupted communication with guardians.
- Students shall promote sustainable and green conduct in the campus.
- Students shall keep the college premises clean, green and clutter free.
- Students shall abide by all Covid-19 precautions as listed by the government.

Academic Delinquency

- It is the onus of the student to observe/keep up to the concept of orderliness. Any vehemence and ferocity in campus; meddling with college possessions; mistreating persons, molesting girls, lady faculty or staff shall be seriously dealt with. The student shall be academically and financially penalized and if misconduct persists then he/she may be suspended for a specific period.
- Damaging the college building and ground with unauthorized actions like writing offensive and obscene texts on walls, pasting placards and banners is forbidden.
- Any vandalism incurred upon official information posted on notice boards and other official displays shall be strictly dealt with.

Disciplinary Felony

- Academic rectitude must be followed during academic exercises. To fabricate or doctor documentations of academic conduct will be considered an academic felony.
- Behavior deemed unlawful during examination shall include manhandling invigilators , arrogance in examination hall and instigating and promoting fellow students for dishonesty and impersonation. These shall be seriously considered for penalization.

Conduct with Peer

- Students are expected to be well behaved and tactful in conversation.

- Students should sort out differences in person and not unnecessarily encourage groups to pursue opinions.
- Groups based on caste, creed and religion are strictly banned on and off the campus.
- In case of any botheration or distress faced by any student he/she must put forward his grievance in writing to the principal for necessary action instead of taking actions on his own stride.